



AGURCHAND MANMULL JAIN COLLEGE

(A Unit of Sri. S. S. Jain Educational Society)

Affiliated to the University of Madras | A Jain Minority Institution

Re-Accredited by NAAC

Meenambakkam, Chennai – 600061

MINUTES OF MEETINGS OF STATUTORY COMMITTEES



AGURCHAND MANMULL JAIN COLLEGE

(A Unit of Sri. S. S. Jain Educational Society)

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ANTI-RAGGING COMMITTEE



AGURCHAND MANMULL JAIN COLLEGE

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Meenambakkam, Chennai – 600061

MOM/FEB/23-24/AR/2

Minutes of Meeting with Anti-Ragging Committee held on 19.02.2024 from 12:45 PM to 1:15 PM at Conference Hall

Participants:

S. No	Name and Designation	Signature
1.	Dr. N. Venkataramanan (Principal) - Convenor	<i>N. Venkataramanan</i>
2.	Dr. M. M. Ramya (Dean)	<i>M. M. Ramya</i>
3.	Dr. P. Rajendra Prasad (Assistant Professor), Member	<i>P. Rajendra</i>
4.	Ms. Rebekah Julianne Jesudason (Assistant Professor), Member	<i>RJP</i>
5.	Dr. E. Bakkiyarajan (Assistant Professor), Member	<i>E. Bakkiyarajan</i>
6.	Dr. G. Umamaheshwari (Assistant Professor), Member	<i>G. Umamaheshwari</i>
7.	Ms. K. Mathumathi (Assistant Professor), Member	<i>K. Mathumathi</i>
8.	Mr. C. Senthil, Sub-Inspector of Police, S3 Meenambakkam Police station (External Advisor)	<i>C. Senthil</i>

Agenda:

1. Review on the committee's operations and overall discipline in the college premises.

Deliberations:

Sl. No.	Deliberations
1	No complaint was addressed by either the students or the staff during the meeting, which reflects a ragging-free campus.
2	The Principal instructed the anti-ragging committee to continue monitoring the student activities vigorously during break timing and during college-wide events.
3	The Sub-Inspector urged the Principal and other committee members to report any major discipline issues to him at S-3 Meenambakkam Police station.

Action Taken Report of the meeting held on 19.02.2024

1. No ragging or major discipline complaints occurred at any time during the academic year.
2. The committee monitored students' discipline during break times and at college-wide events.



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MOM/AUG/23-24/AR/2

Minutes of Meeting with Anti-Ragging Committee

held on 16.08.2023 from 12:50 PM to 2:00 PM at Room No. S20, Main Block

Participants:

S. No	Name and Designation	Signature
1.	Dr. N. Venkataramanan (Principal) - Convenor	
2.	Dr. M. M. Ramya (Dean)	
3.	Dr. P. Rajendra Prasad (Assistant Professor), Member	
4.	Ms. Rebekah Julianne Jesudason (Assistant Professor), Member	
5.	Ms. G. Umamaheswari (Assistant Professor), Member	
6.	Dr. Revathi (Assistant Professor), Member	
7.	Dr. E. Bakkiyarajan (Assistant Professor), Member	
8.	Mr. M. Vinith (Assistant Professor), Member	
9.	Mr. Vairamurthy.L Sub-Inspector of Police, S3 Meenambakkam Police station (External Advisor)	

Agenda:

1. Anti-ragging awareness week and Orientation programme
2. Responses of the students for the competitions
3. Selection of judges
4. Faculty classes allocation
5. Street play



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Deliberations:

Sl. No.	Deliberations
1	Dr. Rajendra Prasad, Co-ordinator of Anti-ragging committee intimated about the anti-ragging awareness week and also informed that anti-ragging orientation programme would be conducted for the first year students on 18 th August 2023 in Gyan Bhavan at 2:30 p.m.
2	The Chief Guest of the programme would be Dr. P. Sakthivel, Director, LLB (Honours), Dr. Ambedkar Tamil Nadu Law University, Chennai.
3	Responses for the anti-ragging awareness competition were finalized. The total responses for short film were 20; for poster making it was 34; 22 for Logo designing and for slogan writing it was 15.
4	The following faculty members were selected for judging the competition. <ul style="list-style-type: none"> • Poster Making – Dr. K. Anbu, Ms. K. Valarmathi, Mr. P. Mariappan • Slogan Writing – Ms. Umamaheswari, Ms. M. Vinith, Ms. G. Brishya • Logo Design – Mr. Ganapathy S, Dr. E. Bakkiyarajan, Ms. J. Jamuna • Short Film – Ms. Rebekah, Ms. Valarnathi K, Dr. M. Jagadeeswari
5	It was informed that the duty list will be shared in the respective WhatsApp group.
6	Batch II students from one section of each department would be the audience.
7	Faculty from Batch II should make themselves available in the first two hours for the smooth functioning of the programme. Discipline committee was asked to maintain discipline and decorum throughout the event.
8	It was intimated that based on the theme of anti-ragging, a street play will be performed near the main block at 12:40 p.m.

The meeting adjourned at 2:00 p.m.

End of the Minutes



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Action Taken Report of the Meeting Held On 16.08.2023

1. The Anti-Ragging Committee has been reconstituted as per UGC guidelines with the new members.
2. Orientation was given to all Class representatives by the anti-ragging committee and they were instructed to inform the same with their department's second and third year students.
3. During orientation programme, the first year students were informed about anti-ragging committee and the way to approach them in case of need.
4. Awareness programme was conducted by the student council to create awareness on ragging on 18.08.2023.



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MOM/JULY/23-24/AR/1

Minutes of Meeting with Anti-Ragging Committee
held on 18.07.2023 from 1:00 PM to 1:30 PM at Library Hall

Participants:

S. No	Name and Designation	Signature
1.	Dr. N. Venkataramanan (Principal) - Convenor	
2.	Dr. M. M. Ramya (Dean)	
3.	Dr. P. Rajendra Prasad (Assistant Professor), Member	
4.	Ms. Rebekah Julianne Jesudason (Assistant Professor), Member	
5.	Ms. G. Umamaheswari (Assistant Professor), Member	
6.	Dr. Revathi (Assistant Professor), Member	
7.	Dr. E. Bakkiyarajan (Assistant Professor), Member	
8.	Mr. M. Vinith (Assistant Professor), Member	
9.	Ms.N.Ambika (Woman Head Constable-35694), S3 Meenambakkam Police station (External Advisor)	

Agenda:

1. Introduction to the members
2. WhatsApp group creation
3. Programme for II and III year students
4. Anti-ragging week programme
5. Anti-ragging posters
6. Inviting a resource person



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Deliberations:

Sl. No.	Deliberations
1	Dr. Rajendra Prasad presided over the meeting and introduced the committee members.
2	It was decided to create a separate WhatsApp group in the name “Anti-ragging Committee” for the smooth functioning of information to all the committee members.
3	As per the instruction of the Dean, a programme on impact of ragging would be organised for all the second and third year students (both Shift I and Shift II). Based on the availability of the resource person, the programme can be organised. Tentatively, it could be fixed by the last week of July at Gyan Bhavan between 12:00 p.m. and 1:30 p.m.
4	The event’s resource person who will be from police department would be finalized within 21 st of July, 2023.
5	Sequence of events would be conducted for all first, second and third year students during the anti-ragging week which will be from 5 th of August, 2023 to 10 th of August, 2023. Consequently prizes for all the winners will be announced on anti-ragging day which will be commemorated on 12 th of August. The following competitions were decided to conduct during the anti-ragging week, <ul style="list-style-type: none"> a) Mime b) Short Film c) Elocution d) Photography e) Poster Making
6	The anti-ragging posters will be posted in English version and the Tamil version will be done once the posters are available in the UGC website.

The meeting adjourned at 1:30 p.m.

End of the Minutes



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Action Taken Report of the Meeting Held On 18.07.2023

1. The Anti-Ragging Committee has been reconstituted as per UGC guidelines with the new members.
2. Separate Whatsapp groups were created in the name of "Anti-ragging Committee" for with all the committee members.
3. During orientation programme, the first year students were informed about anti-ragging committee and the way to approach the members in case of any problems.
4. A programme on the impact of ragging was organised for second and third year students of the college on 31st July, 2023.
5. A bunch of competitions were organised for all the students during the Anti-ragging week from 5th August, 2023 to 10th August, 2023.



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MOM/JAN/22-23/AR/2

Minutes of Meeting with Anti-Ragging Committee

held on 10.01.2023 from 12:45 PM to 01:20 PM at Conference Hall

Participants:

S. No	Name and Designation	Signature
1.	Dr. N. Venkataramanan (Principal) - Convenor	
2.	Dr. M. M. Ramya (Dean)	
3.	Ms. Rebekah Julianne Jesudason (Assistant Professor), Member	
4.	Dr. E. Bakkiyarajan (Assistant Professor), Member	
5.	Dr. G. Umamaheshwari (Assistant Professor), Member	
6.	Ms. K. Mathumathi (Assistant Professor), Member	
7.	Ms. N. Ambika (Woman Head Constable-35694), S3 Meenambakkam Police station (External Advisor)	

Agenda:

1. Discussion on activities to be conducted by the anti-ragging committee.

Deliberations:

Sl. No.	Deliberations
1	It was decided to fix the display boards at the entrance of the buildings to create awareness about ragging and post all information regarding anti-ragging cell on the college website.
2	The Principal and the WHC instructed the anti-ragging committee to monitor the student activities vigorously during the break timing and during college-wide events.
3	No complaint was addressed by either the students or the staff during the session, which reflects a ragging-free campus.

End of the Minutes



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Action Taken Report of the meeting held on 10.01.2023

1. The details regarding the feedback link, policy and other information related to anti-ragging cell were made available in the website and the same was informed to the students.
2. Based on the meeting discussion, display boards were fixed at the entrance of the college building.
3. The committee monitored students' discipline during break times and at college-wide events.



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MOM/AUG/22-23/AR/1

Minutes of Meeting with Anti-Ragging Committee

held on 03.08.2022 from 12:45 PM to 01:15 PM at Conference Hall

Participants:

S. No	Name and Designation	Signature
1.	Dr. N. Venkataramanan (Principal) - Convenor	<i>N. Venkataramanan</i>
2.	Dr. M. M. Ramya (Dean)	<i>Dr. M. M. Ramya</i>
3.	Ms. Rebekah Julianne Jesudason (Assistant Professor), Member	<i>RJP</i>
4.	Dr. E. Bakkiyarajan (Assistant Professor), Member	<i>E. Bakkiyarajan</i>
5.	Dr. G. Umamaheshwari (Assistant Professor), Member	<i>G. Umamaheshwari</i>
6.	Ms. K. Mathumathi (Assistant Professor), Member	<i>K. Mathumathi</i>
7.	Mr. Vairamurthy.L, Sub-Inspector of Police, S3 Meenambakkam Police station (External Advisor)	<i>Vairamurthy.L</i>

Agenda:

1. Reconstitution of Anti-Ragging Committee and introduction of office bearers.
2. Information to the students regarding the committee.

Deliberations:

Sl. No.	Deliberations
1	As per UGC regulations, the anti-ragging committee constituted of new members.
2	It was suggested to follow the regular practice of addressing students year-wise and sensitizing them regarding the need for the total prevention of ragging, describing rules and regulations established by the UGC about ragging in educational institutions.
3	The Principal mentioned that because of the stringent measures being adopted over the years, so far no incident of ragging has occurred.

End of the Minutes



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Action Taken Report of the Meeting Held On 3.8.2022

1. The Anti-Ragging Committee has been reconstituted as per UGC guidelines with the new members.
2. Orientation was given to all Class representatives by the anti-ragging committee and they were instructed to inform the same with their department II and III year students.
3. During orientation programme, the first year students were informed about anti-ragging committee and the way to approach them in case of need.
4. Awareness programme was conducted to create awareness on ragging by the student council on 18.10.2022.



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GRIEVANCE REDRESSAL CELL



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Affiliated to University of Madras

Meenambakkam, Chennai – 600 061

Web: www.amjaincollege.edu.in

Email : principal@amjaincollege.edu.in

AMJC/S-II/NJ/2023-24/CIR/034(a)

30.01.2024

CIRCULAR

The below faculty members of the Grievance Redressal Cell to be present at the first meeting of the Grievance Redressal Cell to be held on 02.02.2024 from 12.50 PM to 01.50 PM at Conference Hall, Main Block :

S. No.	Name and Designation	S. No.	Name and Designation
1.	Dr.S.Ananthakrishnan, Associate Professor and Head, Department of History	14.	Mr. Naveen, Assistant Professor, Department of Criminology & Police Administration
2.	Dr.V.S.Murali, Associate Professor and Head, Department of Economics	15.	Dr.T.Devi Kamatchi, Assistant Professor, Department of Corporate Secretaryship
3.	Dr.A.Sharmila, Assistant Professor and Head, Department of Corporate Secretaryship	16.	Dr.S.Ezilarasi, Assistant Professor, Department of Information System Management
4.	Dr.G.Mathangi, Assistant Professor, Department of English	17.	Dr.Sherry Jose, Facilitator, Department of Public Administration
5.	Ms.P.Vanitha, Assistant Professor, Department of Mathematics	18.	Mr.Amith Sharma D, Assistant Professor, Department of Information System Management
6.	Dr.S.Jothi Prahash, Assistant Professor, Department of Economics	19.	Ms.K.Kayathri, Assistant Professor, Department of Software Applications
7.	Mr.B.Philip Chandrahasan, Associate Professor and Head, Department of English	20.	Mr.B.B Shantharam, Assistant Professor, Department of Accounting & Finance
8.	Dr.E.M.Prasannakumar, Assistant Professor, Department of Philosophy	21.	Mr.Denny Jones B, Assistant Professor, Department of Accounting & Finance
9.	Dr.T.Madhavan, Assistant Professor and Head, Department of Chemistry	22.	Ms.J Veena Rathna Augesteelia, Assistant Professor, Department of Software Applications
10.	Mr.R.Rajasekar, Assistant Professor, Department of Commerce	23.	Dr. K. Sutha, Assistant Professor, Department of Software Applications
11.	Dr.V.Venkataraman, Assistant Professor, Department of Economics	24.	Ms.S.Sweetlin Susilabai, Assistant Professor, Department of Computer Science
12.	Mr.J.Ravichandran, Office Superintendent	25.	Dr. Jiny Amos Y, Assistant Professor, Department of English
13.	Dr. W. Julice Sudhir, Facilitator, Department of Corporate Secretaryship	26.	Ms.S.Revathy, Assistant Professor, Department of Home Science - Interior Design & Decor

Principal
30/01/2024
PRINCIPAL

Copy to:

1. Dr.B.Mahavir, Vice-Principal.
2. Dr.M.M.Ramya, Dean, Shift-II.



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MOM/FEB/2023-2024/2

Minutes of Meeting with Student Grievance Redressal Committee
held on 02/02/2024 from 12.50 PM to 01.50 PM at the Conference Hall, Main Block

Participants:


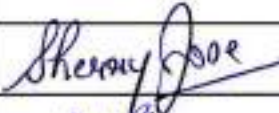

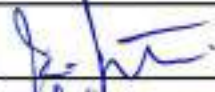





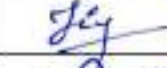



S. No.	Name and Designation	Post	Signature
1.	Dr.N.Venkataramanan, Principal	Convenor	<i>N. Venkataramanan</i> 02/02/2024
2.	Dr.B.Mahavir, Vice-Principal	Chairperson (Aided)	<i>B. Mahavir</i>
3.	Dr.M.M.Ramya, Dean	Chairperson (SF)	<i>M. Ramya</i>
4.	Dr.S.Ananthakrishnan, Associate Professor and Head, Department of History	Co-Chairperson (Aided)	<i>S. Ananthakrishnan</i>
5.	Dr.R.Surekha, Deputy Dean	Co-Chairperson (SF)	<i>R. Surekha</i>
6.	Dr. S. Paneerselvam, External Member	Ombudsman	<i>S. Paneerselvam</i>
7.	Dr.V.S.Murall, Associate Professor and Head, Department of Economics	Member	<i>V. S. Murall</i>
8.	Dr.A.Sharmila, Assistant Professor and Head, Department of Corporate Secretaryship	Member	<i>A. Sharmila</i>
9.	Dr.G.Mathangi, Assistant Professor, Department of English	Member	<i>G. Mathangi</i>
10.	Ms.P.Vanitha, Assistant Professor, Department of Mathematics	Member	<i>P. Vanitha</i>
11.	Dr.S.Jothi Prahash, Assistant Professor, Department of Economics	Member	<i>S. Jothi Prahash</i>
12.	Mr.B.Philip Chandrahasan, Associate Professor and Head, Department of English	Member	<i>AAA</i>
13.	Dr.E.M.Prasannakumar, Assistant Professor, Department of Philosophy	Member	<i>E. M. Prasannakumar</i>
14.	Dr.T.Madhavan, Assistant Professor and Head, Department of Chemistry	Member	<i>T. Madhavan</i>
15.	Mr.R.Rajasekar, Assistant Professor, Department of Commerce	Member	<i>R. Rajasekar</i>
16.	Dr.V.Venkataraman, Assistant Professor, Department of Economics	Member	<i>V. Venkataraman</i>
17.	Mr.J.Ravichandran, Office Superintendent	Member	<i>AAA</i>
18.	Dr. W. Julie Sudhir, Facilitator, Department of Corporate Secretaryship	Member	<i>W. Julie Sudhir</i>
19.	Mr. Naveen, Assistant Professor, Department of Criminology & Police Administration	Member	<i>N. Naveen</i>
20.	Dr.T.Devi Kamatchi, Assistant Professor, Department of Corporate Secretaryship	Member	<i>T. Devi Kamatchi</i>



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21.	Dr.S.Ezilarasi, Assistant Professor, Department of Information System Management	Member	
22.	Dr.Sherry Jose, Facilitator, Department of Public Administration	Member	
23.	Mr.Amith Sharma D, Assistant Professor, Department of Information System Management	Member	
24.	Ms.K.Kayathri, Assistant Professor, Department of Software Applications	Member	
25.	Mr.B.B Shantharam, Assistant Professor, Department of Accounting & Finance	Member	
26.	Mr.Denny Jones B, Assistant Professor, Department of Accounting & Finance	Member	
27.	Ms.J Veena Rathna Augesteelia, Assistant Professor, Department of Software Applications	Member	
28.	Dr. K. Sutha, Assistant Professor, Department of Software Applications	Member	
29.	Ms.S.Sweetlin Susilabai, Assistant Professor, Department of Computer Science	Member	
30.	Dr. Jiny Amos Y, Assistant Professor, Department of English	Member	
31.	Ms.S.Revathy, Assistant Professor, Department of Home Science - Interior Design & Decor	Member	
32.	Student Representative from Students Development Council - Mr.K.Nareshkumar, Secretary	Member	
33.	Student Representative from Student Welfare Council - Ms.Gunasundari.R, Chairperson	Member	

Agenda: Grievances faced by students



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Deliberations:

Sl. No.	Deliberations	ATR
1	The Convenor introduced the Ombudsman to the new members of the Cell and explained his role and responsibilities.	Nil
2	It is decided to collect grievances from students directly on two working days in a week directly (place not decided). No. of committee members needed to be present: Two Members from Shift I and Two Members from Shift II.	Tuesday and Saturday Time: 12.30 PM to 01.30 PM
3	In the Students Grievance Committee, the redressal posters need to include a QR code.	Contents in QR code 1. Name of the Student (Not Mandatory) 2. Gender (Not Mandatory) 3. Department (Not Mandatory) 4. Grievance Column (Mandatory)
4	Student Grievances Coordinator would be selected department-wise in order to collect more grievances (if any) across all the departments.	The Student Grievance Coordinator has to be selected by the department facilitators.
5	It is decided to create a different slot for faculties to be present to collect the grievances directly from the students in a designated place (after the finalization of the venues).	The duty list for the grievance collection was prepared and place also finalized (Clubs and Committees room).

End of the Minutes



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MOM/JULY/2023-2024/1

Minutes of Meeting with Student Grievance Redressal Committee held on 17/07/2023 from 12.30 PM to 01.30 PM at the Dean's Office

Participants:

S. No.	Name and Designation	Signature
1.	Dr. M.M.Ramya, Dean	
2.	Dr. R.Surekha, Deputy Dean	
3.	Dr. W. Julice Sudhir, Facilitator	
4.	Mr. Naveen, Assistant Professor	
5.	Dr.T.Devi Kamatchi, Assistant Professor	
6.	Dr.S.Ezilarasi, Assistant Professor	
7.	Sherry Jose, Facilitator	
8.	Amith Sharma D, Assistant Professor	
9.	K.Kayathri, Assistant Professor	
10.	B.B Shantharam, Assistant Professor	
11.	Denny Jones B, Assistant Professor	
12.	J Veena Rathna Augesteelia, Assistant Professor	
13.	Dr. K. Sutha, Assistant Professor	
14.	S.Sweetlin Susilabai, Assistant Professor	
15.	Dr. Jiny Amos Y, Assistant Professor	
16.	S.Revathy, Assistant Professor	

Agenda: Grievance faced by students

Deliberations:

Sl. No.	Deliberations	ATR
1	The restrooms in the main block are very old and the water taps need to be replaced and the door hinges also need to be repaired or replaced.	Grievances have been forwarded to the Management.
2	The fans and tube lights in classrooms in the main block second floor need to be repaired.	



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MOM/DEC/2022-2023/2

Minutes of Meeting with Student Grievance Redressal Committee held on 19/12/2022 from 12.30 PM to 01.30 PM at the Dean's Office

Participants:

S. No.	Name and Designation	Signature
1.	Dr.M.M.Ramya, Dean	
2.	Mg.Sherry Jose, Facilitator	
3.	Dr.Isravel Prabakaran, Facilitator	
4.	Dr.Rajendra Prasad, Facilitator	
5.	Ms.Mahalakshmi, Student Counsellor	
6.	Mr.Thirumurugan, Student Welfare Council – Coordinator	
7.	Dr.Belsini Gladshiya, Assistant Professor	
8.	Student Representative from Student Welfare Council (Special Invitee)	

Agenda: Grievance faced by students

Deliberations:

Sl. No.	Deliberations	ATR
1	The SWC student representatives requested to keep a first aid kit in every department.	Grievances have been forwarded to the Management
2	Students requested to display their attendance percentage in the ERP student portal.	

End of the Minutes



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Email : principal@amjaincollege.edu.in

AMJC/S-I&II/NJ/2022-23/CIR/005(b)

25.08.2022

CIRCULAR

The below faculty members of the Grievance Redressal Cell to be present at the first meeting of the Grievance Redressal Cell to be held on 25.08.2022 from 12.30 PM to 01.30 PM at Conference Hall, Main Block:

S. No.	Name and Designation	S. No.	Name and Designation
1.	Dr.S.Ananthakrishnan, Associate Professor and Head, Department of History	10.	Mr.R.Rajasekar, Assistant Professor, Department of Commerce
2.	Dr.V.S.Murali, Associate Professor and Head, Department of Economics	11.	Dr.V.Venkataraman, Assistant Professor, Department of Economics
3.	Dr.A.Sharmila, Assistant Professor and Head, Department of Corporate Secretaryship	12.	Mr.J.Ravichandran, Office Superintendent
4.	Dr.G.Mathangi, Assistant Professor, Department of English	13.	Dr.Sherry Jose, Facilitator, Department of Public Administration
5.	Ms.P.Vanitha, Assistant Professor, Department of Mathematics	14.	Dr.Isravel Prabakaran, Facilitator, Department of Tourism & Travel Management
6.	Dr.S.Jothi Prahash, Assistant Professor, Department of Economics	15.	Dr.Rajendra Prasad, Facilitator, Department of Accounting & Finance
7.	Mr.B.Philip Chandrahasan, Associate Professor and Head, Department of English	16.	Ms.Mahalakshmi, Student Counsellor
8.	Dr.E.M.Prasannakumar, Assistant Professor, Department of Philosophy	17.	Mr.Thirumurugan, Assistant Professor and Coordinator, Student Welfare Council
9.	Dr.T.Madhavan, Assistant Professor and Head, Department of Chemistry	18.	Dr.Belsini Gladshiya, Assistant Professor, Department of Computer Science

Dr. Mahavir
25/08/2022
PRINCIPAL

Copy to:

1. Dr.B.Mahavir, Vice-Principal.
2. Dr.M.M.Ramya, Dean, Shift-II.



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MOM/AUG/2022-2023/1

Minutes of Meeting with Student Grievance Redressal Committee
held on 25/08/2022 from 12.30 PM to 01.30 PM at the Conference Hall, Main Block

Participants:

S. No.	Name and Designation	Post	Signature
1.	Dr.N.Venkataramanan, Principal	Convenor	<i>Dr. N. Venkataramanan</i> 25/08/2022
2.	Dr.B.Mahavir, Vice-Principal	Chairperson (Aided)	<i>Dr. B. Mahavir</i>
3.	Dr.M.M.Ramya, Dean	Chairperson (SF)	<i>Dr. M. M. Ramya</i>
4.	Dr.S.Ananthakrishnan, Associate Professor and Head, Department of History	Co-Chairperson (Aided)	<i>Dr. S. Ananthakrishnan</i>
5.	Dr. S. Paneerselvam, External Member	Ombudsman	<i>Dr. S. Paneerselvam</i>
6.	Dr.V.S.Murali, Associate Professor and Head, Department of Economics	Member	<i>Dr. V. S. Murali</i>
7.	Dr.A.Sharmila, Assistant Professor and Head, Department of Corporate Secretaryship	Member	<i>Dr. A. Sharmila</i>
8.	Dr.G.Mathangi, Assistant Professor, Department of English	Member	<i>Dr. G. Mathangi</i>
9.	Ms.P.Vanitha, Assistant Professor, Department of Mathematics	Member	<i>P. Vanitha</i>
10.	Dr.S.Jothi Prahash, Assistant Professor, Department of Economics	Member	<i>S. Jothi Prahash</i>
11.	Mr.B.Philip Chandrahassan, Associate Professor and Head, Department of English	Member	<i>AAA</i>
12.	Dr.E.M.Prasannakumar, Assistant Professor, Department of Philosophy	Member	<i>Dr. E. M. Prasannakumar</i>
13.	Dr.T.Madhavan, Assistant Professor and Head, Department of Chemistry	Member	<i>Dr. T. Madhavan</i>
14.	Mr.R.Rajasekar, Assistant Professor, Department of Commerce	Member	<i>R. Rajasekar</i>
15.	Dr.V.Venkataraman, Assistant Professor, Department of Economics	Member	<i>V. Venkataraman</i>
16.	Mr.J.Ravichandran, Office Superintendent	Member	<i>AAA</i>
17.	Dr.Sherry Jose, Facilitator, Department of Public Administration	Member	<i>Sherry Jose</i>
18.	Dr.Israel Prabakaran, Facilitator, Department of Tourism & Travel Management	Member	<i>J. Israel Prabakaran</i>



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19.	Dr.Rajendra Prasad, Facilitator, Department of Accounting & Finance	Member	<i>P. Rajendra</i>
20.	Ms.Mahalakshmi, Student Counsellor	Member	<i>M. Mahalakshmi</i>
21.	Mr.Thirumurugan, Assistant Professor and Coordinator, Student Welfare Council	Member	<i>T. Thirumurugan</i>
22.	Dr.Belsini Gladshiya, Assistant Professor, Department of Computer Science	Member	<i>Dr. Belsini Gladshiya</i>
23.	Student Representative from Students Development Council - Mr.S.Aravind, Chairperson	Member	<i>Aravind</i>
24.	Student Representative from Student Welfare Council - Ms.Shanmitha.J, Chairperson	Member	<i>Shanmitha</i>

Agenda: Grievance faced by students

Deliberations:

Sl. No.	Deliberations	ATR
1	The External member was introduced by the Convenor to the other members of the Cell. He explained his role in the Cell and requested the members to report to him grievances of a grave nature.	Nil
2	The students of Girls and Boys Hostels requested for time extension for the payment of the Mess Fee Deposit.	Grievances have been forwarded to the Management.
3	Students requested to extend the break hour timings.	
4	Students requested more time for semester fee payment.	

End of the Minutes



AGURCHAND MANMULL JAIN COLLEGE

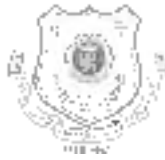
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POSH - IC



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2 April 2024

MINUTES OF THE POSH- INTERNAL COMMITTEE (IC) MEETING

Agenda

1. Reporting of the activities of IC for the academic year 2023-24
2. Plan of Action








Discussions

1. Dr. K. Suchithra, Convener, IC has briefed the activities of the academic year 2023-24, as follows:
 - a. As Ms. Sripriya has taken VRS, the IC of POSH has been reconstituted
 - b. Organised one POSH and POCSO awareness Programme for the first year students of the Institution.
 - c. The Anti-Sexual Harassment Policy and a poster has been prepared for displaying in prominent places inside the Institution.
 - d. Annual report of the IC was sent to the concerned government officials
2. It is unanimously decided to organise POSH and POCSO awareness programmes for the forthcoming academic year 2024-25.

----- Page 2

Members Participated

Presided over by: Dr. K. Suchithra

Sl. No.	Name and designation	Signature
1	Dr. K. Suchithra (Convener)	
2	Lt. Dr. G. Mahaveer (Member)	
3	Dr. B. Jayanthi (Member)	
4	Dr. M. Thamaraisevi (Member)	
5	Dr. W. Julie Sudhir (Member)	
6	Ms. N. Mahalakshmi (Member-Psychologist)	
7	Dr. J. Vasanthakumari (External Member-Gender and POSH specialist)	



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11 August 2023

MINUTES OF THE POSH- INTERNAL COMMITTEE (IC) MEETING

Agenda

1. First Meeting of the IC of POSH for the academic year 2023-2024.
2. Plan of Action

Discussions

1. Subsequent to the retirement of Ms. Sripriya, the POSH Internal Committee was reconstituted and the members of the new committee were introduced by the Convener Dr. K. Suchithra.
2. POSH Act, ASH policy of A.M Jain College, and the banner content were discussed with IC members.
3. All the previous activities conducted concerning the POSH Act were mentioned
4. Discussion held on how to throw light on the best practices of appropriate conduct and behaviour among students.
5. It is unanimously decided to arrange POSH and POCSO awareness programmes for the first year students of the institution. The responsibility of arranging the same is given to Dr. K. Suchithra, Convener, IC.
6. Finally, the meeting ended with a vote of thanks by the convener.

Members Participated

Presided over by: Dr. K. Suchithra

Sl. No.	Name and designation	Signature
1	Dr. K. Suchithra (Convener)	
2	Lt. Dr. G. Mahaveer (Member)	
3	Dr. B. Jayanthi (Member)	
4	Dr. M. Thaniaraselvi (Member)	
5	Dr. W. Jaljee Sudhir (Member)	
6	Ms. N. Mahalakshmi (Member-Psychologist)	
7	Dr. J. Vasanthakumari (External Member-Gender and POSH specialist)	



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11 April 2023

MINUTES OF THE POSH INTERNAL COMMITTEE (IC) MEETING

Agenda

1. Reporting of the activities of IC for the academic year 2022-23
2. Plan of Action







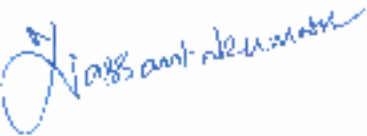
Discussions

1. Ms. M. Sripriya, Convener, IC has briefed the activities of the academic year 2022-23, as follows.
 - a. Organised two POSH and POCSO awareness Programmes for the students and staff of the Institution.
 - b. Annual report of the IC was sent to the concerned government officials
2. It is unanimously decided to organise POSH and POCSO awareness programmes for the forthcoming academic year 2022-23.

----- Page 2

Members Participated

Presided over by: Ms. M. Sripriya

Sl. No.	Name and designation	Signature
1	Ms. M. Sripriya (Convener)	
2	Dr. B. Mahavir (Member)	
3	Ms. A. Sharmila (Member)	
4	Dr. J. S. Sindhu (Member)	
5	Ms. Sangeetha Rajappa (Member)	
6	Ms. N. Mahalakshmi (Member-Psychologist)	
7	Dr. J. Vasanthakumari (External Member-Gender and POSH specialist)	



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10 August 2022

MINUTES OF THE POSH- INTERNAL COMMITTEE (IC) MEETING

Agenda

1. First Meeting of the IC of POSH for the academic year 2022-2023.
2. Plan of Action







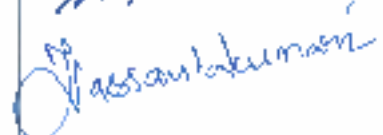
Discussions

1. Ms. M. Sripriya welcomed the members of the Committee.
2. POSH act and its implications, ASH policy of A.M Jain College and standard operating procedures to be followed by the institution as part of the POSH act were reiterated with the IC members
3. It is unanimously decided to arrange POSH and POCSO awareness programmes for students and staff of the institution. The responsibility of arranging the same is given to Ms. M. Sripriya, Convener, IC.

..... Page 2

Members Participated

Presided over by: Ms. M. Snpriya

Sl. No.	Name and designation	Signature
1	Ms. M. Snpriya (Convener)	
2	Dr. B. Mahavi (Member)	
3	Ms. A. Sharmila (Member)	
4	Dr. J. S. Sindhu (Member)	
5	Ms. Sangeetha Rajappa (Member)	
6	Ms. N. Mahalakshmi (Member-Psychologist)	
7	Dr. J. Vasanthakumari (External Member-Gender and POSH specialist)	



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8 April 2022

MINUTES OF THE POSH - INTERNAL COMMITTEE (IC) MEETING

Agenda








1. Reporting of the activities of IC for the academic year 2021-22
2. Plan of Action

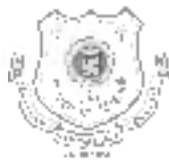
Discussions

1. Ms. M. Sripriya, Convener, IC has briefed the activities of the academic year 2021-22, as follows.
 - a. Anti-Sexual Harassment Policy has been displayed in prominent places inside the Institution
 - b. Organised three POSH and POCSO awareness Programmes for the students and staff of the Institution.
 - c. Annual report of the IC was sent to the concerned government officials.
2. It is unanimously decided to organise POSH and POCSO awareness programmes for the forthcoming academic year 2022-23.

Members Participated

Presided over by: Ms. M. Snipriya

Sl. No.	Name and designation	Signature
1	Ms. M. Snipriya (Convener)	
2	Dr. B. Mahavir (Member)	
3	Ms. A. Sharmila (Member)	
4	Dr. J. S. Sindhu (Member)	
5	Ms. Sangeetha Rajappa (Member)	
6	Ms. N. Mahalakshmi (Member-Psychologist)	
7	Dr. J. Vasanthakumari (External Member-Gender and PQSH specialist)	



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22 December 2023

MINUTES OF THE POSH- INTERNAL COMMITTEE (IC) MEETING

Agenda

1. First Meeting of the POSH-IC
2. Plan of Action







Discussions

1. Ms. M. Sripriya thanked the Management for constituting the IC as per the UGC regulations and she has introduced the members of the Committee.
2. Dr. J. Vasantha Kumari, the external member has briefed on the POSH act and its implications. She has also explained the standard operating procedures to be followed by the institution as part of the POSH act.
3. It is unanimously decided to arrange POSH and POCSO awareness programmes for students and staff of the institution. The responsibility of arranging the same is given to Ms. M. Sripriya, Convener, IC.

----- Page 2

Members Participated

Presided over by Ms. M. Sripriya

Sl. No.	Name and designation	Signature
1	Ms. M. Sripriya (Convener)	
2	Dr. B. Mahavir (Member)	
3	Ms. A. Shannila (Member)	
4	Dr. J. S. Sindhu (Member)	
5	Ms. Sangeetha Rajappa (Member)	
6	Ms. N. Mahalakshmi (Member-Psychologist)	
7	Dr. J. Vasanthakumari (External Member-Gender and POSH specialist)	